

ITEM 5A

March 21, 2019 MINUTES

The Directors of the **North City West School Facilities Financing Authority** and Community Facilities District 1 & 2 of the North City West School Facilities Financing Authority held a **Regular Meeting on March 21, 2019** at Del Mar Union School District Offices, 11232 El Camino Real, San Diego, CA, 92130. (The letters "JPA" will be used in place of North City West School Facilities Financing Authority and the letters "CFD" will be used in place of Community Facilities Districts 1, 2 & 3).

1. CALL TO ORDER

The meeting was called to order by Chairperson Rafner at 4:02 p.m.

ROLL CALL

Directors Present: Doug Rafner, Board Chairperson, Del Mar Union School District
 Tina Douglas, Board Vice Chair, San Dieguito Union High School District
 Vicki King, Solana Beach School District
Quorum Achieved

Other Personnel, Member Districts:

Holly McClurg, Alternate Director, Del Mar Union School District
John Addleman, Alternate Director, San Dieguito Union High School District
Cathy Birks, Del Mar Union School District
Jodee Brentlinger, Solana Beach School District
Caroline Brown, Solana Beach School District

Administration: Mark Risco, Executive Director/Willdan Financial Services
 Gladys Medina, Sr. Administrator, Willdan Financial Services
 Bob Quaid, Administrator, Willdan Financial Services

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

Motion by Tina Douglas, seconded by John Addleman to approve the March 21, 2019 agenda.

Ayes: Rafner, Douglas, Addleman. Motion Carries: 3:0:0

4. PUBLIC COMMENT

- There were no comments from the public.

5. CONSENT AGENDA

- A. Action: Board to Approval of Minutes of Regular Meeting on December 12, 2018.
- B. Action: Board Accept and file the North City West Audited Financial Statement for Fiscal Year Ended June 30, 2018.

C. Action: Board Approve Fiscal Year 2018/19 NCWSFFA Master Plan Annual Review & Update Letter.

Motion by Tina Douglas, seconded by Vicki King to approve the consent agenda items.

Ayes: Rafner, Douglas, King. Motion Carries: 3:0:0

6. FINANCIAL REPORTS

- No new building permits or related school fees paid for the fiscal year.
- All tax apportionments for fiscal year 2017-18 have been received from the County for CFD 1 & CFD 2.

7. EXECUTIVE DIRECTOR'S REPORT

- Vicki King was introduced as the new voting member for Solana Beach School District. A brief overview of the JPA was provided. Staff stated that updated JPA Overview Binders will be prepared and distributed to the Board at the June meeting.
- Delinquency rate was reported at 1% for both CFD 1 and CFD 2.
- Last delivery of Overrun Payments was in December of over half a million dollars to each Del Mar and Solana Beach Districts.

8. ACTION ITEMS

A. Action: Board to Approve staff to have Authority's legal counsel draft letter to City requesting termination of further reporting requirements to City under the Master Plan.

Motion by Tina Douglas, seconded by Vicki King to direct staff to have legal counsel draft letter to City requesting termination of further reporting requirements to City under the Master Plan.

Ayes: Rafner, Douglas, King. Motion Carried: 3:0:0

9. DISCUSSION ITEMS

A. Board reviewed existing services vendors and fiscal year 2017-18 payments.

- Willdan Financial Services was requested to solicit informal bids from 2-3 vendors for Legal, Auditor and Trustee services and to evaluate the bids to be presented as an action item at next Board meeting.
- San Dieguito Union High School District was requested to solicit informal bids from 2-3 vendors for Executive Director/Administrative services and Arbitrage services and to evaluate the bids to be presented as an action item at next Board Meeting.
- Staff to email Board Members for preferred firms to whom requests should be made for an informal bid.

B. John Addleman presented to the Board the opportunity to add the NCW GIS information to San Dieguito interactive GIS map on its website. A link to the SDUHSD website would be added to the NCW website to allow property owners to review their parcel data thereby adding an additional level of service to the NCW property owners. A link may also be added to each member districts website for the same purpose.

- Staff was requested to work with John Addleman to put NCW GIS information on San Dieguito Union High School District website. A demonstration and cost sharing for maintenance will be presented as an action item at next Board meeting.

10. ADJOURNMENT

Motion by Vicki King, seconded by Tina Douglas to adjourn meeting.

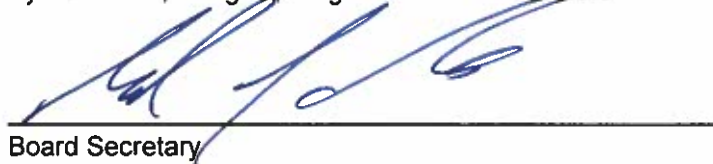
Ayes: Rafner, Douglas, King. Motion Carries: 3:0:0.

Chairperson Rafner adjourned the meeting at 4:56 P.M.

The next Regular Board Meeting will be at 4:00 P.M. on June 13, 2019 at the Del Mar Union School District Office located at 11232 El Camino Real, San Diego, CA.

Approved at June 13, 2019 Board Meeting by vote:

Ayes: Rafner, Douglas, King. Motion Carries: 3:0:0



Board Secretary

June 18, 2019
Date